

!!!!!!! IMPORTANT !!!!!!!

DAILY PICK UP TIME

All children must be picked up between 5:45 – 6:00 PM. If you find that you will be late, please call the school ASAP and make arrangements with another person to pick-up your child.



At 6:05 a LATE FEE of \$25.00 will be added to your monthly bill when your child is picked up late. By 6:15 \$15.00 will be added every 10 minutes thereafter.

PARENTS OR DESIGNEES WHO HABITUALLY ARRIVE LATE TO PICKUP THEIR CHILD(REN) WILL BE DROPPED FROM THE PROGRAM.

SAFETY FIRST: Children will not be released to any unauthorized individual, therefore, you must list the names and telephone numbers of any individual that will pick your child up.

HOLY NAME After School Program

PROGRAM DATES

Monday, September 11, 2006 - Thursday, June 14, 2007
ASP Director: MS. PAMELA J. ROBINSON, ASST. PRINCIPAL

The Holy Name After School Program (ASP) will begin on Monday, September 11, 2006. This program provides working parents with daily child care after school. Parents can be assured that their child will be in a safe structured environment.

Students will also participate in program activities such as: Homework Assistance, Arts & Crafts, Dance, Computer Classes and Games. Students will learn to develop to the best of their abilities and talents in one or more activities. Participation in these activities will contribute to the development of your child's academic skills and social skills through positive use of their leisure time.

GENERAL INFORMATION

The program is open to students from Pre-K (3 years of age) to fifth grade. Students will be under the supervision of teachers and teacher assistants who will monitor daily homework assignments (depending on grade), and give assistance when necessary. *HOMEWORK ASSISTANCE IS NOT*

TUTORING; therefore parents are still expected to review their child's assignments at home. Unless otherwise instructed, all students will be allowed to participate in all other program activities.

ASP Dates: Monday, Sept. 11th – Thursday, June 14th
ASP Time: Dismissal to pick up – 2:30PM until 6:00PM

Registration Fee: \$65.00 (includes accident insurance)
ASP Rates: (1st month payable with application):

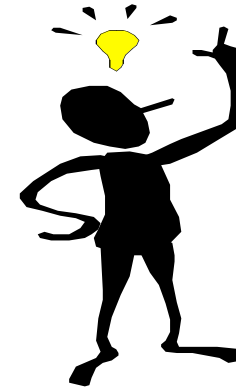
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|-----------------------|------------------|
| One child per family: | \$205.00 monthly |
| Two per family: | \$370.00 monthly |
| Three per family: | \$520.00 monthly |

Daily Rate: - \$30.00 a day for temporary or emergency situations.

PAYMENTS: The After School Program payments will be billed monthly. DO NOT PAY ASP monthly payments on the same check or money order as your child's school tuition. Please make a separate check or money order for the Holy Name ASP.

DO NOT SEND YOUR ASP PAYMENTS TO INTUITION

Applications are available in the school office. All applications must include the registration fee and the first month's payment.



PROGRAM ACTIVITIES

ACTIVITIES & COURSES

Homework assistance and snacks are provided every day. On specific days different activities are offered: Arts & Crafts, Computer, Dance, Movies, Music, and Games.

AFTER SCHOOL CALENDAR FOR 2006 – 2007

On the first Friday of each month, school dismissal is 12 Noon and the ASP program will operate.

The ASP Program WILL NOT OPERATE on the following dates when the school is closed for recess or vacation periods:

Please make arrangements for your child to be picked up on these days.

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|----------------------|----------------------------|
| Thanksgiving Recess | Wed. Nov. 22 Dismissal 12N |
| Christmas Recess | Wed. Dec. 20 Dismissal 12N |
| Winter Recess 12N | Fri. Feb. 16 Dismissal |
| Easter Recess | Wed. April Dismissal 12N |

Thursday, June 14, 2007 is the last day of the program.

DISCIPLINE

The After School Program is designed to motivate and interest the students, but in a more relaxed atmosphere thereby reducing any discipline problems. However, if a student becomes a chronic discipline problem, a written warning will be sent home first. Consequently, if the poor behavior continues, your child will be dropped from the program.